



Date: 22/11/2016
My Ref: SB/ESPO
Please ask for: Sara Brennan
Direct Dialling: (0116) 305 7453
e-mail: sara.brennan@leics.gov.uk

To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held on Wednesday, 30 November 2016 at 11.00 am at ESPO, Grove Park, Leicestershire, LE19 1SY.

A tour of the premises will be provided to Members at 10.30 am and a buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require car parking and lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Sara Brennan
for Consortium Secretary

AGENDA

<u>Item</u>	<u>Report by</u>
1. Minutes of the meeting held on 27 September 2016.	(Pages 3 - 8)
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.	
3. Declarations of interests in respect of items on this agenda.	
4. Items referred by the Finance and Audit Subcommittee.	

There are no specific items referred.

5. Director's Progress update. (Pages 9 – 14)
Report of the Director
6. Supplementary Information to Inform the Director's Progress Report. (Pages 15 – 26)
Report of the Director
The public are likely to be excluded from the meeting during the consideration of the following items of business in accordance with the provisions of Section 100(A) (4) of the Local Government Act 1972.
(Exempt under paragraphs 3 and 10 of Section 100(A)).
7. MTFFS Monitoring. (Pages 27 - 36)
Report of the Director and Consortium Treasurer
(Exempt under paragraphs 3 and 10 of Section 100(A)).
8. Project Update. (Pages 37 - 66)
Report of the Director
(Exempt under paragraphs 3 and 10 of Section 100(A)).
9. Procurement of Branded Goods. (Pages 67 - 72)
Report of the Director, Consortium Secretary and Consortium Treasurer
(Exempt under paragraphs 3 and 10 of Section 100(A)).
10. International Sourcing. (Pages 73 - 78)
Report of the Director
(Exempt under paragraphs 3 and 10 of Section 100(A)).
11. Modern Slavery Act. (Pages 79 - 86)
Report of the Director
12. Date of Next Meeting.
The next meeting of the Committee is scheduled to take place on 28 February 2017 at 11.00am at County Hall.
13. Any other items which the Chairman has decided to take as urgent.